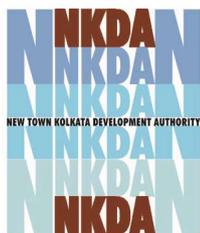


# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY



(A Statutory Authority under Government of West Bengal)  
Plot No. DG/13, Premises No. 04-4444, Action Area – ID,  
New Town, Kolkata – 700156

Memo. No. 3469/NKDA/Engg-36/2010(XV)

Date: 16/08/2024

## NOTICE INVITING ITEM RATE e-TENDER

### Notice Inviting e-Tender No. 19/EE-I/NKDA/2024-25

Executive Engineer (Roads & Civil), New Town Kolkata Development Authority invites Item rate e-tender from resourceful, reliable, bona-fide and experienced working contractors of NKDA, KMDA, WBHIDCO, PWD, PHED and other Govt. Departments having experience in similar nature of work like supplying furniture are requested to submit their offer for the work detailed below.

(Submission of Bid through **online**)

S I o N	Name of the work	Estimated Amount (Rs.)	Token Earnest Money (Rs.) (Rs.)	Price of Tender documents (Rs.)	Period of Completion
1	Supply & installation of 56 seater conference table with necessary high back chair set for the Conference Hall of NKDA at 4th floor of Administrative Building, New Town, Kolkata.	Rate to be quoted by the bidders	Rs.40,000.00	As will be specified by the authority for each set, to be paid only by the successful bidder during the time of agreement	15 (Fifteen) days.
2	Supply & installation of lockable 03 drawer metal pedestal (32 Nos), 02 door Almirah (08 Nos) & replacement of damaged parts of 06 Nos Aristo table for officials & supply of safe cover for VIP lobby at NKDA Administrative Building, Plot No. DG/13, Action Area - ID, New Town, Kolkata.		Rs.25,000.00		
	Repairing & replacement of the damaged parts like lock, handle/knob, channel, roller etc. after health check up by godrej technician of different office tables, chairs, Almirah, storage pedestal installed at various Sections of C.E.O, A.O, S.M, E.E-I, II & III, F.O, Law, Planning, E.M, P.T, Mutation & reception at ground floor of NKDA Administrative Building, Plot No. DG/13, Action Area - ID, New Town, Kolkata.		Rs.10,000.00		

- 1) In the event of e-filing, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. All the bidders will have to submit On-line Earnest Money & necessary Earnest Money will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28<sup>th</sup> July, 2016 (Annexure-A).
  - (i) **Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.

- (ii) **RTGS / NEFT** through bank account in any bank. The EMD shall be deposited in favour of “**New Town Kolkata Development Authority**” payable at “**Kolkata**”.
- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://Wbtender.gov.in>.
- 3) Tender documents may be downloaded from the website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 14 of this NIEt.
- 4) The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority of New Town Kolkata Development Authority. The decision of the competent authority of New Town Kolkata Development Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 5) **Eligibility criteria for participation in the tender.**
- a) Bonafied Original Equipment Manufacturers (OEM) or their authorized distributors having vast experience in in supplying & installation of similar types of furniture at different Government Department like PWD, HIDCO, PHED, NKDA UD & MA etc. who have satisfactorily completed (as prime contractor) during the last 3 years, at least 01 (one) work having magnitude of **Rs. 6.00 Lakh** (Rupees six lakhs) for Serial no. 01, **Rs. 5.00 Lakh** (Rupees five lakhs) for Serial no. 02, **Rs. 1.00 Lakh** (Rupees one lakhs) for Serial no. 01 respectively. Authentic documents in original, from the Engineer-in-charge of the work will have to be submitted in support of the above credential as non-statutory documents;; or
- In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned EIC, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency. i.e. the tenderer. The value of the executing portion of the running work should be equal to or greater than **Rs. 6.00 Lakh** (Rupees six lakhs) for Serial no. 01, **Rs. 5.00 Lakh** (Rupees five lakhs) for Serial no. 02, **Rs. 1.00 Lakh** (Rupees one lakhs) for Serial no. 01 respectively.
- b) The bidder should be the original equipment/ furniture manufacturer (OEM) or their authorized dealers with the manufacturer having the factory act license and ESIC/ EPF registration. Scanned copies to be uploaded.
- c) Bidders should submit, tender specific Manufacturers Authorization Certificate along with compliance to specifications certificate for each items:
- d) Escalation matrix & Dedicated contact no. (telephone or mobile) for service support: bidder/OEM must provide escalation matrix & dedicated telephone no. / Mobile no. & e mail address for service support.
- e) Quality support Certification for Furniture Product: To be eligible for award of contract, OEM/bidder must uploaded self-attested copies of following certificates with the bid ISO 9001:2015, 50001:2018, 45001 :2018,14001:2015 (all ISOs must be from NABCB accredited agency), BIFMA Level 2 with attached screen short from "www.bifma.org" website, AIOTA, Indoor Air Quality Certificate, Indian Design Mark, Green guard (by UL), Green Pro. IGBC, Green Rating for Integrated Habitat Assessment (GRIHA 2019) (only Compliance certificates are not accepted), Indoor Advantage Gold. Bidders are allowed to submit above certificates of OEM with a consent letter from OEM.
- f) **NET WORTH:** Net Worth of the OEM/Bidder should be positive as per the last audited financial statement.

- g) Bidder must submit the details of furniture accompanied by copies of technical Data sheet, catalogue, having photograph of the offered items along with model name/numbers.
- h) The Bidders shall submit proof of valid authorization from original manufacturers in case of furniture. Scanned copies to be uploaded with a consent letter from OEM that they will be responsible for service of all items as necessary within and beyond the warranty period and it will be considered for eligibility. The Bidder supplying Furniture must strictly adhere to the specifications mentioned in the tender and should source all the items from a single original manufacturer.
- i) Pan Card, Income Tax Acknowledgement Receipt for the last three Assessment year, P.T. Deposit Challan for the year 2024-25, GST Registration Certificate, are to be submitted as non-statutory documents.
- j) Trade Licenses, Registered Partnership Deed for Partnership Firms only along with Power of Attorney since executed under any Judicial Magistrate/First Class Magistrate is to be submitted. The company shall furnish the Article of Association and Memorandum as non-statutory documents.
- k) **Joint Ventures/MOU will not be allowed as credential.**
- 6) All materials are to be procured and supplied at site of work by the tenderer / firm at his / their own cost from approved reputed dealer / manufacturer.
- 7) Mobilisation advance, time / cost over run and consequent cost escalation for any material, labour, etc. will not be allowed.
- 8) The offer shall remain valid for 180 days from the date of opening of the tender.
- 9) On-going payments for work may be allowed to the executing agency as per existing rules and availability of fund. Subject to deduction of security deposit, progressive payment may be made against the completed or partly completed item of works. Such interim payments, shall be made as running account bill(s), however, shall not construed to mean that the respective items / components have finally been approved and accepted by NKDA and the contractor shall not be absolved of his responsibility to set right any deficiency of such paid items / components at his/ their own cost, for rectifying all defects which are subsequently being noted or found.
- 10) No claim for interest or compensation will be entertained in respect to any money or balance of payment which may be due or alleged to be due to the contractor owing to any dispute between the contractor and NKDA or in respect to any delay in making payment of progressive or final bill of the work, to the contractor.
- Payment for the works done by the contractor will be based on recorded and accepted measurement put for payment to be invariably made by putting signature (with seal) of the contractor (or his/ their authorized representative). The contractor or his/ their authorized representative are advised to take measurements jointly with the officials of NKDA. In case of failure of his/their part either to take measurement jointly and /or acceptance of the recorded measurement, within a reasonable time, measurement taken by the department shall be considered as final for making payment. Similar acceptance is also essential for level records and survey data, field books etc.

**11) Security Deposit:**

Retention money towards performance Security as per present Govt. order including 2% earnest money of the quoted amount shall be deducted from the running account bill of the tenderer. No interest will be paid on the money retained for Security Deposit.

**Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	20/08/2024
2.	Documents download start date (Online)	20/08/2024 from 11:00A.M.
3.	Documents download end date (Online)	09/09/2024 upto 11:00P.M.
5.	Bid submission start date (Online)	20/08/2024 from 11:00A.M.
6.	Bid submission closing date (Online)	09/09/2024 upto 11:00P.M.
7.	Bid opening date for Technical Proposals (Online)	11/09/2024 at 4:00P.M.
8.	Last Date of uploading list for Technically Qualified Bidder(online)	Will be intimated in due course
9.	Date for opening of Financial Proposal (Online).	Will be intimated in due course

- 12) (a) Earnest Money:** Earnest Money for the successful tenderer will be retained and converted as Initial Security deposit. The Balance security deposit will be deducted from on-going bills as per prevailing Govt, order  
**(b)** The security deposit for the original work of the successful tenderer will be refunded after defect liability period is over as stipulated in relevant clause of the tender document.
- 13)** The tenderers are bound by the terms & conditions of WBF 2911(ii) along with specification, notice for calling Tenders, Special terms & condition, Information to Bidders, Schedule of works etc, which forms a part and parcel of this contract.
- 14)** Income Tax, GST and others Taxes as admissible will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills..
- 15)** The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site, shall be at his own expenses.
- 16)** The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. New Town Kolkata Development Authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any reimbursement of any cost that might have been incurred by any Tenderer at any stage of Bidding.
- 17)** Prospective applicants are advised to note carefully the eligibility criteria before tendering the bids.
- 18) Conditional / Incomplete tender will not be accepted under any circumstances.**
- 19) The intending tenderers are required to quote the rate *online***

- 20) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
- 21) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 22) Before issuance of WORK ORDER, the Tender Inviting Authority may verify the credential and other documents of the lowest tenderer in original, if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and his/their offer will be treated as cancelled.
- 23) If any discrepancy arises between two similar clauses on different notification, the clause superseding others will be solely as per the discretion of the Tender inviting authority.
- 24) The successful Tenderer whose tender is accepted shall make formal agreement in WBF 2911 (ii) along with bid documents in triplicate, within 7 (seven) days from the date of issue of work order by Executive Engineer (Roads & Civil), New Town Kolkata Development Authority on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him/them to this office. If the contractor fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Earnest Money will be forfeited as per relevant clauses under memorandum of WBF 2911(ii).
- 25) **Qualification criteria:**

The tender inviting and Accepting Authority will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria as stipulated in relevant clauses of this NIEt.

The eligibility of a bidder will be ascertained on the basis of the document(s) submitted in support of the minimum criteria. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice to take any penal action against him/them as may be deemed fit by the Tender Accepting Authority.
- 26) **No. price preference and other concession will be allowed as per order no 8648 – F(T) dated 12.10.2012.**
- 27) Agencies are required to give a work programme preferably in the form of a bar-chart and to approve it by the EIC (Engineer-in-Charge) before commencement of work and if progress of work abruptly differs from the given work program, the undersigned may terminate the work order at any point of time.
- 28) In case of any inadvertent typographical mistake in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and/or technically sanctioned estimate.

- 29) Intending tenderer should note that he will have to work simultaneously with other contractors already entrusted with other work or with contractors to be entrusted with other work in future in the same site. The contractor will have to work in close co-operation and harmony with all the contractors engaged in the project. Any claim for idle labour, for any reason whatsoever, will not be entertained under any circumstances.
- 30) NKDA will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NeIT. Rates should be quoted accordingly.
- 31) The address as furnished by the contractor shall be deemed as the postal address of this office. Any notice or instruction to be given to the contractor under the terms of contract shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his official address as furnished.
- 32) Arbitration clause of WBF 2911(ii) stands deleted, Settlement of disputes & arbitration shall be according to the '**Memorandum**' for the modifications of clause relating to settlement of disputes under conditions of contract vide no. 8182-F(Y) dated: Kolkata, the 26<sup>th</sup> September, 2012 of Secretary to the Govt. of West Bengal, Finance Department, Audit Branch.
- 33) Any Corrigendum, notification in connection to this NIEt will be published in the official website of New Town Kolkata Development Authority ([www.nkdamar.org](http://www.nkdamar.org)) as well as <https://wbtenders.gov.in>. The applicants are requested to please follow the websites for such notifications, corrigendum etc.

**Executive Engineer  
(Roads & Civil)  
New Town Kolkata Development Authority**

**Memo. No. 3469/1(7)/ NKDA / Engg – 36 / 2010 (XV)**

**Date: 16/08/2024**

Copy forwarded for information to:-

1. Chief Executive Officer, NKDA.
2. Chief Engineer, NKDA.
3. Finance Office, NKDA.
4. Sr. Accountant / Cashier, NKDA.
5. P.A to the Chairman, NKDA.
6. Office Notice Board. NKDA.
7. Official Website of NKDA ([www.nkdamar.org](http://www.nkdamar.org)) & [www.wbtenders.gov.in](https://wbtenders.gov.in)

**Executive Engineer  
(Roads & Civil)  
New Town Kolkata Development Authority**